

APPLICATION FOR CHANGES IN CLIENT MASTER
(Fill up the details in **CAPITAL** letters only)



Date _____

To
Aditya Birla Money Ltd / Aditya Birla Commodities Broking Ltd.
No.53, Ali Centre Greams Road, Chennai- 600 006.

Name of the First Holder: _____ Trading ID: _____
Name of second holder : _____ Name of other holder: _____
NSDL DP Id: IN301696, NSDL Client id: _____ CDSL DP id: 12037600, CDSL Client Id: _____

I / We request you to update the following in your records:

1. Change of Address:

Permanent Correspondence Both

Change of address (Proof required) - List of proofs for Address updation
<p>ID Proof: Unique Identification Number (UID) (Aadhaar)/ Passport/ Voter ID card/ Driving license/ Passport proof/ PAN card with photograph.</p> <p>Address proof: 1. Passport/ Voters Identity Card/ Ration Card/ Registered Lease or Sale Agreement of Residence/ Driving License/ Flat Maintenance bill/ Unique Identification Number (UID) (Aadhaar). 2. Utility bills like Telephone Bill (only fixed land line), Electricity bill or Gas bill - Not more than 3 months old. 3. Bank Account Statement/Passbook -- Not more than 3 months.</p> <p>* All proofs to be self attested by the client along with Verified with original Seal, Emp Code, Name & Signature * For detailed proofs for all modification refer the updated checklist circulated</p>

Address Update - Both the Address has to be mentioned and it is mandatory.	
Old Address	New Address

2. Additional Bank Details / Change of Bank details:

Proof of Details to be enclosed: Pass book copy along with latest transaction – Not more than 3 months old (or) latest transaction statement with bank seal – Not more than 3 months old

Original Cancelled cheque leaf – Mandatory for all bank updation.

Both the Bank details has to be mentioned and it is mandatory.

Old Bank Details		New Bank Details
Account Type		
Account Number		
Bank Name		
Bank Address		
MICR number		
IFSC code		

Please tick (✓) details to change for bank account:

Trading account DP account Both

For Bank mapping in trading account please tick details below

Additional bank Change of Bank (for Funds payout)

3. Additional DP details / Change of DP Account Details:

DP Name	DP ID	Client ID
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Proof of DP details to be enclosed: Latest Client Master Report downloaded from NSDL/CDSL system.

3. (a) Email id Updatons

Both the eMail-id's has to be mentioned. It is mandatory

- i. Old Email id _____
- ii. New Email id _____

(b) Mobile Number Updatons

- i. Old Mobile Number _____
- ii. New Mobile Number _____
- iii. **Phone Number** _____

Both the Mobile Numbers has to be mentioned. It is mandatory.

(c) Request for contract note Digital Physical (Please tick the relevant box)
 (Enclose ECN declaration for Digital contract note. For commodity ECN kindly enclose ECN mail copy and ECN Declaration form.)

5. Request for conversion of Offline trading account to Online trading account

*Trading accounts opened before Jan 2006, internet agreement is to be attached duly signed by the client.

6. Closure of account:

I / We hereby request you to close my Trading account _____ held at your branch _____
 Equity Commodity Currency NSEL Spot

I / We hereby request you to close my DP account _____ held at your branch _____
 and transfer the securities to DP account _____ DP ID _____
 Reason for closure _____

Please tick the applicable option(s)

<input type="checkbox"/> Option A [There are no balances / holdings in this account]																															
<input type="checkbox"/> Option B [Transfer the balances / holdings in this account as per details given]	<input type="checkbox"/> Transfer to my / our own account <i>(Provide target account details and enclose Client Master Report of Target Account)</i> <input type="checkbox"/> Transfer to any other account <i>(Submit duly filled Delivery Instruction Slip signed by all holders)</i>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th colspan="10">Target Account Details</th> </tr> <tr> <td rowspan="2" style="width: 5%; text-align: center;"> <input type="checkbox"/> NSDL <input type="checkbox"/> CDSL </td> <td style="width: 5%;">DP ID</td> <td style="width: 5%;"> </td> <td style="width: 5%;"> </td> <td style="width: 5%;"> </td> <td style="width: 5%;"> </td> <td style="width: 5%;"> </td> <td style="width: 5%;"> </td> <td style="width: 5%;"> </td> <td style="width: 5%;"> </td> </tr> <tr> <td>Client ID</td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>	Target Account Details										<input type="checkbox"/> NSDL <input type="checkbox"/> CDSL	DP ID									Client ID								
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	<input type="checkbox"/> NSDL <input type="checkbox"/> CDSL	DP ID																													
Client ID																															
<input type="checkbox"/> Option C [Rematerialise / Reconvert <i>(Submit duly filled Remat / Reconversion Request Form-for mutual fund units)</i>]																															

*Enclose target DP Client Master Report (downloaded from NSDL/CDSL system) for transaction fee waiver.
 *Enclose Latest SOA signed by the client for closure of account.

7. Others changes please specify: _____

Signature of 1st Holder	Signature of 2nd Holder	Signature of 3rd Holder



For office use only:

Enclosures checked and verified with original documents:			
Employee Name	Employee Contact No	Employee/AP Code	Employee Signature
Branch/Sub-Broker Name	Sub-Broker Contact No	Branch/Sub-Broker Code	Sub-Broker signature

Acknowledgement

Aditya Birla Money Limited, No.55, Ali Towers Grems Road Chennai – 600006

Received communication from the client _____ account number _____ for

	Name	Signature	
Employee			
Authorized Person			
Sub-Broker			
Back office user id		Date & Time	